

Seller 10 Steps To A Successful Closing



supremetitlellc.com

Supreme Title LLC.

Phone: (321) 725-0115

Email:

info@supremetitlellc.com

Six Locations

Melbourne | Palm Bay | Suntree
Indialantic | Vero Beach Downtown
Vero Beach Ocean Side

1. Complete any and all forms sent to you by the Title Company in a timely manner (i.e. HOA information, payoff authorization, 1099 Certification).
2. Make sure the Title Company has your complete contact information (phone numbers and emails).
3. Survey - Provide a copy to the Title Company as soon as you can. If you do not have a survey, let the Title Company know immediately.
4. If you, or your spouse, cannot physically attend the closing let the Title Company know as soon as you can so that arrangements can be made.
5. Confirm Wire Instructions with Title Company regarding where your sales proceeds are going to go.
6. Review the Settlement Statement prior to closing. Call the Title Company if you have questions.
7. Have valid Photo ID at closing [not expired] (i.e. driver's license, state ID, passport or resident alien card)
8. Prepare home for final walk through.
9. Bring all keys (door, gate, pool) and garage door remotes to the closing
10. ASK QUESTIONS, make sure you understand what you are signing

Buyer 10 Steps To A Successful Closing



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1. Deliver your Earnest Money Deposit to the Title Company within 3 days of execution of contract.
2. Complete any and all forms sent to you by the Title Company or your Mortgage Company in a timely manner.
3. Make sure the Title Company has your complete contact information (phone numbers and emails).
4. Survey, you will need one if you are getting a mortgage.
5. If you, or your spouse, cannot physically attend the closing let the Title Company know as soon as you can so that arrangements can be made.
6. Confirm Wire Instructions with Title Company regarding where your cash to close funds are going to go BEFORE you wire them.
7. Review the Closing Disclosure sent to you by your lender prior to closing. Call your loan officer if you have questions.
8. Have valid Photo ID at closing [not expired] (i.e. driver's license, state ID, passport or resident alien card).
9. Bind your Homeowner's insurance.
10. NO ADDITIONAL DEBT OF ANY KIND IN ANY AMOUNT UNTIL AFTER THE CLOSING IS FINISHED AND YOU OWN YOUR NEW HOME